

## **KINGSLAND COUNTRY PROPERTY OWNERS ASSOCIATION, INC.**

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### **OFFICIAL MEETING MINUTES FOR FEBRUARY 14TH, 2023 BOARD MEETING**

1. Call Meeting to Order – The meeting was called to order at 7:05pm by Richard.
2. Roll Call for Quorum. Present: Wayne Zimmer, Mary Jo Zimmer, Kathy Dowton, Richard Kiefer. Absent: Mary Jo Kiefer, Reyna Salabarría, Tanya Day-Russell, Isaline Boston.
3. Call for Motion to accept the Official Minutes for the December 2022 and January 10<sup>th</sup>, 2023 Board Meetings. A motion was made by Kathy Dowton to accept December 2022 and January 2023 minutes. All were in favor.
4. Call for the Treasurer to accept the financial reports. Wayne Zimmer made a motion to accept the financial reports for January. All were in favor.
5. Update on Violations. There are two violations where homeowners have stated they cleaned up their yards but have not. Richard will drive by one of the homes and Iris was asked to send a letter to both homeowners about a possible second and/or third violation. All were in favor to discuss to send follow-up letters.
6. Request from homeowner Amy Loria to become a board member. (See attached). The board will send a letter to Ms. Loria stating she must fill out the Board Member packet and then attend a board meeting to discuss her potential roll on the board. Joy was instructed to send that email asap and make board member packets.
7. Approval request from 3506-013-004 for a new shed. (See attached). Richard made a motion to approve the request as long as the shed was 7.5 foot from the property line on all sides. Kathy made a second and all approved.
8. Approval requests from 3505-001-049 for a fence, Shed, and tree trimming, (See attached). After discussion for all three requests, Richard made a motion that all trees and brush on the homeowner's property and/or moving onto his property can be removed, that includes his air rights to remove brush or trees which hang over. All were in favor. Wayne made a motion to approve the requested fence all were in favor. Richard made a motion to approve the shed as long as it was 8 feet from the property line. All were in favor.

9. Approval request from 3506-002-268 for a fence. (See attached). After discussion, Richard made a motion to approve the fence, all were in favor.
10. Approval request from 3505-010-079 for a building. (See attached). After discussion, the board decided to request additional information. They would like to know, will there be a permit, electric, a concrete floor, plumbing, how will he access the building and will it be used for commercial use. Joy will send an email for additional information for discussion at the March meeting.
11. Approval request from 3506-014-028 for an Accessory Building. (See attached). After discussion, the board decided there was a motion to approve and a second.
12. Approval requests from 3505-009-083 for a vinyl fence and to extend the driveway. (See attached). After discussion, Wayne made a motion to approve the fence and all were in favor.
13. Old Business.
  - a. Meeting with Brick City Information Technology 2/14/2023 for computer update. We did not meet on 2/14/2023 but have rescheduled for 2/21/2023 at 10:00am.
  - b. Pricing for refrigerator and new chairs. Richard showed the board a new refrigerator for the office. The cost is \$329.00 from Home Depot. The board discussed the need and Richard made a motion to purchase and all approved.  
Chairs were not discussed at this time.
  - c. Office space update. This was discussed but no decision was made at this time.
14. Open Discussion.
  - a. Richard asked for a motion to purchase wall organizers so the two tables in the office can be removed. All were in favor.
  - b. Richard, Wayne, and Kathy need to meet at Mid-Florida Bank to remove the previous president from the account and make them the three signers. They will meet on Thursday 2/15/2023 at 11:30am at the bank.
  - c. Richard went to Queen of Peace Church for settle arrangements for the March 16<sup>th</sup> annual meeting. They do not have us down for that evening and the hall is occupied at that time. We will find another hall.
  - d. Boil water notice was sent from Marion County for 2/15/2023 6pm to 10:00pm. A notice was place on the website.
15. Meeting was adjourned at 8:08 pm buy Richard, all were in favor.